

2004 Schedule for Returning Your Product for Recertification

Products Must Arrive at VLSI Standards by These Dates

J A N U A R Y						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

F E B R U A R Y						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29						

M A R C H						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

A P R I L						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

M A Y						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

J U N E						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

J U L Y						
S	M	T	W	Th	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

A U G U S T						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

S E P T E M B E R						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

O C T O B E R						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

N O V E M B E R						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

D E C E M B E R						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

● Indicates due date for Film Thickness Standards, Nitride Film Thickness Standards and Step Height Standards to arrive at VLSI Standards.

... Indicates due date for all other standards to arrive at VLSI Standards.

★ NanoLattice Standards will be recertified in 30 days *regardless* of when they arrive at VLSI Standards.

Products are due the first or second Wednesday of each month unless otherwise indicated.

3087 North First Street
San Jose, CA 95134-2006
800-228-8574 outside California
408-428-1800 inside California
408-428-9555 fax

Recertifying your standard is quick and easy. For your convenience, standards are accepted for recertification every month.

Plus, take a look at these quality program benefits:

- Thorough cleaning by VLSI Standards reduces the risk of incorrect tool calibration.
- Increased confidence in measurement accuracy based on NIST traceable metrology.
- Long-term statistical calibration monitoring without baseline shift.
- Promotes quality program compliance and supports quality audit requirements.

Recertification Checklist

Follow these simple steps before shipping your standard to VLSI for recertification.

✓ Determine if your standard can be recertified.

Products that can be recertified or requalified include Step Height Standards, Film Thickness Standards, Resistivity Standards, Sheet Resistances Standards and Surface Particle References.

✓ Visually inspect the standard to ensure eligibility.

If the standard has damage that you can clearly see with the naked eye, it probably won't be eligible for recertification. Also, make sure there is no writing or affixed labels that are not original to the standard. All such markings or labels must be removed by the customer prior to submission for recertification.

✓ Check the physical integrity of the standard.

The standard should have its original physical integrity i.e. no broken edges, chips, cracks or gross scratches, even if the calibration area might seem intact.

✓ Determine if the certified region has been damaged.

The calibration area of the standard, as defined by the application notes, should be free of any pits, scratches, chips or cracks of any size.

✓ Contact VLSI Standards to obtain an RMA number.

By contacting VLSI Standards, you will receive an RMA number and you will get an update on the recertification schedule.

NOTE: An RMA number must be present on the packing slip or shipping for all products shipped for recertification.

✓ Place the standard in the original packaging and ship to VLSI Standards.

Include your RMA number and Purchase Order with the standard in order to expedite recertification.

Need a copy of the Recertification Guidelines?

You can e-mail us at sales.support@vlsistd.com or go to our website at www.vlsistandards.com. Refer to the other side of this checklist for the Recertification Calendar.

Our Quality Commitment

Our commitment to quality means that we must meet stringent product specifications. If the standard does not meet our specification, or if it is damaged, a calibration certificate will not be issued and charges for work conducted will be invoiced. It is in your best interest to use the Recertification Guidelines to evaluate your products thoroughly before sending them to VLSI Standards for recertification. Questions regarding the recertification process can be directed to the Sales Department at 800-228-8574 or sales.support@vlsistd.com.